



DEMOCRATIC AND ELECTORAL SERVICES

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Date:	15 May 2015	Direct Line:	01895 837225/837227

Dear Councillor

COUNCIL

The next meeting of the Council will be held as follows:

DATE: TUESDAY, 26TH MAY, 2015

TIME: 6.00 PM

VENUE: COUNCIL CHAMBER, CAPSWOOD, OXFORD ROAD, DENHAM

Only apologies for absence received prior to the meeting will be recorded.

Yours faithfully

Jim Burness

Director of Resources

To: All Members of the Council

Audio/Visual Recording of Meetings

Please note: This meeting might be filmed, photographed, audio-recorded or reported by a party other than South Bucks District Council for subsequent broadcast or publication.

If you intend to film, photograph or audio record the proceedings or if you have any questions please contact the Democratic Services Officer (members of the press please contact the Communications Officer).

Declarations of Interest

Any Member attending the meeting is reminded of the requirement to declare if he/she has a personal interest in any item of business, as defined in the Code of Conduct. If that interest is a prejudicial interest as defined in the Code the Member should also withdraw from the meeting.

A G E N D A

(Pages)

1. **Election of Chairman**

To elect a Chairman of the Council for the Municipal Year.

Chairman of the Council to make Statutory Declaration of Acceptance of Office.

2. **Appointment of Vice-Chairman**

To elect a Vice-Chairman of the Council for the Municipal Year.

Vice-Chairman of the Council to make Statutory Declaration of Acceptance of Office.

3. **Apologies for absence**

4. **Chairman's Announcements**

To receive announcements by the Chairman of the Council, if any, and any communication they may desire to lay before the Council.

5. **Election of Leader of the Council**

To elect a Leader of the Council for a term of four years.

6. **Appointment of Cabinet Members**

To receive the names of Members of the Cabinet appointed by the Leader.

7. **Minutes**

To confirm the minutes of the meeting of the Council held on 21 April 2015.

(1 - 4)

8. **Appointment of Acting Chief Executive**

To consider report of the Chief Executive.

(5 - 6)

Appendix

(7 - 8)

9. **Appointments of Committees/Groups and Appointments to Outside Bodies**

To consider report of the Chief Executive.

(To Follow)

Appendix A

(To Follow)

Appendix B

(To Follow)

Appendix C

(To Follow)

10. **Business Case for a Shared Environmental Health Service**
To consider report of the Chief Executive. (9 - 10)
11. **Business Case for a Shared Customer Services**
To consider report of the Chief Executive. (11 - 12)
12. **Questions**
To answer questions (if any) from
(a) Members of the Council; and
(b) Members of the public
which have been put under Procedure Rules 9 and 10.
13. **Any Other Business**
14. **Exclusion of Public**
The Chairman to move the following resolution:-
“That under Section 100(A)(4) of the Local Government Act 1972 the public be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A to the Act.”
15. **Environmental Health Shared Services Review**
To note the appendix referred to in item 10. (13 - 54)
16. **Customer Services Shared Service Review**
To note the appendix referred to in item 11. (55 - 102)

At the end of the meeting Members are asked to remain in their seats to enable the following standing committees to meet and elect their chairman, vice-chairman and appoint their sub committees where appropriate:

- **Audit Committee**
- **Licensing Committee**
- **Overview and Scrutiny Committee**
- **Personnel Committee**
- **Planning Committee**

The next meeting is due to take place on Tuesday, 21 July 2015